



Contact Information

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IE University – International Mobility Office

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Term Dates

Academic Calendar 17/18:
(exams included)

Fall: **September 4th – December 20th**

Spring: **January 8th – April 27th/May 18th**

Expected Arrival Date:

Fall: End of August

Spring: Beginning of January

Orientation for both semesters is given on arrival

Fall Semester Application Deadlines:

Nomination from Partner University: **February 15th – March 31st**

Student's Online Application to IE University: **April 20th – 30th**

Acceptance Letter to be issued by IE University: **mid-June**

Enrollment: **July**

Spring Semester Application Deadlines:

Nomination from Partner University: **September 1st – 30th**

Student's Online Application to IE University: **October 5th – 15th**

Acceptance Letter to be issued by IE University: **mid-November**

Enrollment: **December**

Transcripts to be released: February (Fall) / June (Spring)

Academic information for Exchange Students

IEU full academic offer is available on the IE University website: [Academic Programs](#)

***Final course offering for Exchange students will be provided to the students after the admission process**

- **Madrid Campus:**
Business Administration (only elective courses) / Law / International Relations
- **Segovia Campus:**
Business Administration 1st & 2nd year courses / Law 1st & 2nd year courses / International Relations 1st & 2nd year courses/ Communication / Psychology /Architecture (only available in First semester)

Course Restrictions / Add & Drop Policy

Coordinators are highly advised to nominate their students according to their study field at Home University. During the enrollment process, students are required to register in courses from their area, being able to take some credits from a different study field depending on availability (there might be a higher possibility of timetable clashes when choosing courses from different areas).

During the Add & Drop period, students will only be able to add or drop a course within the **20%** of the sessions.

IEU Attendance Policy: **70% mandatory**

There will be no exception made for exchange students who miss more than 30% of the sessions, in accordance with IEU's policy. Absences based on extraordinary circumstances will be reviewed by the corresponding bachelor.

Entry Requirements

Exchange students should be in good academic standing in their own university. During the application process, students will be asked to submit their Transcript of Records / Passport / Photo. Students applying to Architecture courses also have to submit their portfolio.

Language Requirements

IE University requires all applicants to demonstrate competence in the English language by providing one of the following certificates:

TOEFL 80 (iBT) / IELTS 6.5 / CAE / CPE

*If English is the student's native language it is not necessary to provide a certificate.

**If English is the student's language of instruction at their home institution they do not need to provide an official certificate. A confirmation letter from their home institution will be accepted instead.

For students wishing to take courses in Spanish, they need to prove a minimum level of B2 CEFR.

Class format

Fall Semester: Classroom teaching

Spring Semester: Classroom teaching + Online classes + IEU Labs* (Optional, as there is a mandatory intensive period in June)

Bachelor in Architecture: First Semester students only.

Grading system:

ECTS

Grade	Local grade	Definition
A+	10.0	HONORS - Exceptional academic achievement
A	9.0 – 9.9	EXCELLENT - Outstanding performance
B+	8.0 – 8.9	VERY GOOD - Above the average standard with few minor errors
B	7.0 – 7.9	GOOD - Generally sound work with a number of minor errors
C+	6.0 – 6.9	SATISFACTORY - Fair but with significant shortcomings
C	5.0 – 5.9	SUFFICIENT - Performance meets the minimum criteria

Enrollment:

1 ECTS credit = 25 hours of work, including classes and related academic activities.

Maximum number of ECTS per semester: 30

Courses must have compatible schedules.

IE University cannot guarantee enrollment in any course. Enrollment is often subject to class size limitations.

- **IE University – *Amigo* Network**

It's a service which offers incoming students the company of our volunteer student buddies. In this program, our volunteers personally show the incoming students the ropes around campus and local city life during the first month of their experience at IE University. Detailed information will be provided during the online application process where students will be able to choose to be part of this useful resource.

- **IE University accommodation options and cost of living for Exchange Students in Madrid**

[Living in Madrid](#)

- **IE University accommodation options and cost of living for Exchange Students in Segovia**

[Living in Segovia](#)

- **Student Life – Activities, Clubs, Sports and Blog**

[IEU Activities](#)

[IEU Sports](#)

[IEU Clubs](#)

[IEU Student Life Blog](#)

- **Student Wellbeing & Health and Safety**

[Student Wellbeing](#)

[Health and Safety](#)

- **Academic Resources**

[Academic Resources](#)

- **IEU Labs (offered in Spring Semester only; Intensive period during June)**

[IEU Labs](#)



2017 - 2018

ACADEMIC CALENDAR

Class period

First semester 1st year students: September 7th - December 20th
Rest of students: September 4th - December 20th

Second semester 1st and 2nd year students: January 8th - May 18th
Rest of students: January 8th - April 27th

SEP

4 Start date for the first semester, with the exception of the 1st year students

7-11 Orientation Week

14 Opening Ceremony (pending confirmation)

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCT

12 Spanish Holiday

25 Holiday in Segovia

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOV

1 Spanish Holiday

9 Holiday in Madrid

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DEC

6 Spanish Holiday

8 Spanish Holiday

21 December - 7 January
Winter break

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JAN

21 December - 7 January
Winter break

8 Start date for the second semester for all students

31 University Day

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEB

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MAR

24 March - 2 April Spring break

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APR

24 March - 2 April Spring break

23 Holiday in Segovia

27 End of second semester classes for students of 3rd, 4th and 5th year

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY

1 Spanish Holiday

2 Holiday in Madrid

15 Holiday in Madrid

18 End of second semester classes for students of 1st and 2nd year

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUN

4 June - 6 July Retake period

25 Start date for enrollment of students who have passed all their subjects

29 Holiday in Segovia

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JUL

4 June - 6 July Retake period

13 Graduation Ceremony (pending confirmation)

16 Start date for enrollment of students with retakes

31 End date for enrollment

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUG

15 Spanish Holiday

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		